



NORWOOD, OHIO

Ordinance No. 17 20 22

**ORDINANCE ADJUSTING CERTAIN SALARY RANGES AND AMENDING ORDINANCE NO. 67-2021, AND DECLARING AN EMERGENCY**

WHEREAS, Council desires to provide for a new appointed position and to establish the salary range for that position within the City of Norwood; now, therefore,

**BE IT ORDAINED** by the Council of the City of Norwood, State of Ohio:

**SECTION 1.** The following non-union, unclassified position and salary range within the City of Norwood is added within the Norwood Department of Law:

Legal Secretary/Paralegal \$39,300 - \$54,000

**SECTION 2.** The following annual salary ranges are changed for the following non-union, unclassified positions within the City of Norwood.

Budget Director	\$57,200	-	\$80,000
Human Resources Manager	\$57,200	-	\$80,000
Project Manager/Grant Administrator	\$57,200	-	\$80,000
Recreation Office Manager	\$30,800	-	\$40,000
Recreation Program Director	\$31,900	-	\$45,000
Clerk of Council	\$10,450	-	\$15,000
Clerk of Mayors Court	\$33,000	-	\$55,000
Assistant Law Director	\$60,500	-	\$85,000
Assistant Deputy Auditor	\$31,900	-	\$45,000
Deputy Auditor	\$57,200	-	\$80,000
Payable Clerk	\$30,800	-	\$45,000
Senior Grade Clerk	\$30,800	-	\$45,000
Merit System Administrator	\$10,000	-	\$15,000
Safety Service Director	\$90,640	-	\$114,330
Superintendent of Public Works	\$58,300	-	\$80,000
Community Development Director	\$58,300	-	\$80,000
Community Center Director	\$35,200	-	\$55,000
Director of Recreation	\$48,400	-	\$70,000
Deputy Treasurer	\$57,200	-	\$80,000
Tax Commissioner	\$57,200	-	\$80,000
Building Commissioner	\$57,200	-	\$80,000
Executive Assistant to the Mayor	\$48,400	-	\$70,000
Administrative Assistant	\$35,000	-	\$45,000
Administrative Assistant (PT-hourly)	\$15.00	-	\$18.00
Secretary to Clerk of Council (PT-hourly)	\$15.00	-	\$18.00
Mayor's Court Clerk (FT-hourly)	\$15.00	-	\$18.00
Clerk (PT-hourly)	\$15.00	-	\$18.00
Recreation Assistant (PT-hourly)	\$15.00	-	\$18.00

*From this day forward, the ranges specified in this ordinance shall be adjusted as Council determines and specifies in future ordinances for that purpose.*

**SECTION 3.** All positions will be hired at the lowest rate except when qualifications, expertise, and educational background dictate otherwise. The hiring authority has the discretion to negotiate with applicants up to 10% above the lowest rate as deemed necessary to hire

qualified staff. Any positions that require a higher start rate, over the 10% discretion amount, will require Council's approval before the start date of the new hire.

**SECTION 4.** Benefits for full-time employees herein, such as but not limited to vacation, holiday, sick leave, terminal leave, on duty injury, and medical coverage, shall be the same as those outlined in the current Policy and Procedure Manual. These employees who are considered "exempt" under the Fair Labor Standards Act are not entitled to overtime or compensatory time.

**SECTION 5.** This ordinance shall supersede any other ordinances and/or parts thereof that are in conflict with this ordinance.

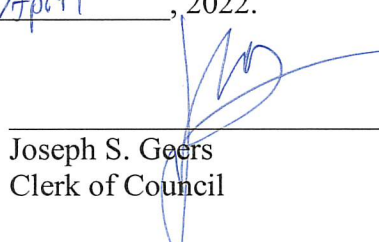
**SECTION 6.** This ordinance is hereby declared to be an emergency ordinance and measure necessary for the immediate preservation of the public peace, health, safety, and general welfare, and shall go into effect forthwith.

PASSED 4/18/2022  
Date


  
Key Miracle  
President of Council

**ATTEST:**

Joseph S. Geers, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of the Norwood City Council on the 13 day of April, 2022, in compliance with the rules of the Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the 13 day of April, 2022.

  
Joseph S. Geers  
Clerk of Council

APPROVED 13 Apr 22  
Date

  
Victor Schneider  
Mayor

**CERTIFICATION OF PUBLICATION:**

Joseph S. Geers, the duly appointed Clerk of Council, attests that this ordinance was published in the Cincinnati Enquirer on 4/21/2022 and 4/28/2022.  
(Name of Newspaper) (date) (date)

  
Joseph S. Geers  
Clerk of Council

**READINGS:**

**1<sup>st</sup> Reading** \_\_\_\_\_  
Date

**2<sup>nd</sup> Reading** \_\_\_\_\_  
Date

**3<sup>rd</sup> Reading** \_\_\_\_\_  
Date

**All 3 Readings** 04/22/22  
Date

**Tabled** \_\_\_\_\_  
Date

**Vetoed** \_\_\_\_\_  
Date

# ENQUIRER MEDIA

PART OF THE USA TODAY NETWORK

**Advertiser:**

Tim Brown/Secretary/Clerk of Council  
NORWOOD, CITY OF  
4645 MONTGOMERY RD  
  
NORWOOD OH 45212

**LEGAL NOTICE  
ATTACHED**

**This is not an invoice**  
Account #:CIN-375226  
Total Cost of the Ad \$309.52  
Last Run Date: 04/28/2022  
  
# of Affidavits 1

## AFFIDAVIT OF PUBLICATION

Newspaper: CIN-EN Kentucky Enquirer

State of Wisconsin

RE: Order # 0005221030

I, Nicole Jacobs  
of the The Enquirer, a newspaper printed in Cincinnati, Ohio and published in Cincinnati, in said County and State, and of general circulation in said county, and as to the Kentucky Enquirer published in Ft. Mitchell, Kenton County, Kentucky, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper times, once in each issue dated as follows:

CITY OF NORWOOD  
ORDINANCES/  
RESOLUTIONS PASSED:  
16-2022 Ordinance promoting the "City Wide Street Sales" May 13TH & 14TH, 2022 and September 9TH & 10TH, 2022, and abating all permit fees associated with the sale, & declaring an emergency.  
17-2022 Ordinance adjusting certain salary ranges and amending ordinance No. 67-2021, & declaring an emergency.  
8-2022 Resolution declaring intent to sell unneeded, obsolete or unfit city personal property by internet auction during calendar year 2022, & declaring an emergency.  
Learn more at <https://www.norwoodohio.gov/163/City-Council> or contact [council@norwoodohio.gov](mailto:council@norwoodohio.gov)  
CIN, Apr 21, 28, '22 #5221030

04/21/2022, 04/28/2022

Nicole Jacobs  
Subscribed and sworn to before me this  
28th day of April, 2022

Nancy Heyrman  
Notary Public

5.15.23

Commission expires

NANCY HEYRMAN  
Notary Public  
State of Wisconsin